



Wagoner County Right-of-Way

ROW WORK? CALL FIRST
Utilities • Safety • Compliance



Do you have utility work planned in the Wagoner County right of way? Great news! The County may allow utility providers to work in our right of way with a permit! Below is the policy and procedures for working in our right of way!

If you are unsure if you are in County, City or private right of way, call the Planning and Zoning office at 918-485-8123!

As authorized under Title 69 O.S. § 1401, Wagoner County has adopted Right-of-Way requirements (*Resolution #2022-121*). **Any work** done in Wagoner County right of way, including open section lines that are maintained by the County, **a permit is required**.

Application and Inspection

- Apply for Utility Permit through the Planning and Zoning online portal
<https://wagonercountyok-energovweb.tylerhost.net/apps/selfservice#/home>
- Register for account
- Apply for utility permit
- **Please read all permit details on the portal for requirements**
- Fee \$25 for each bore, trench, and cut will be invoiced after application received

Permit details

- Add site plan with depth and width in right of way and how many feet from Center Line
- Add contact for sub-contractor when applicable or email ROW Coordinator with information
- Must have type of work details
- Must have location of project
- Must have start date
- All cutting of roads must be approved by Wagoner Board of County Commissioners

Schedule Right of Way inspections by contacting ROW Coordinator

- There is an initial inspection and a final inspection
- Initial inspection to include verification of depth, width, and location.
- Final inspection to include all disturbed vegetation and soil to be put back pre project and no road damage

202 N. Casaver Ave., Wagoner, OK 74467
918-485-8123
planning@wagonercounty.ok.gov



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Inspection Details

Boring and/or Trenching

- All boring/trenching must be at forty-eight (48) inches below bottom of ditches (if no ditch forty-eight (48) inches below road deck)
- Top of boring sleeve is forty-eight (48) inches below flow way
- Boring/Trenching depth of forty-eight (48) inches must begin at least 20.75 feet from centerline of road
- Project must be marked and flagged before initial inspection
- Uses other than dry boring must be approved by Wagoner County
- All vegetation and soil that is disturbed by boring must be put back to its original state

Cutting of Road

- **All cutting of roads must be approved by Wagoner Board of County Commissioners before cutting can begin.** This method of road crossing is considered a variance and requires special consideration.

Poles

- Lines going over roads must be at a minimum of eighteen (18) ft above ground with a one (1) foot sag. Lines parallel with roads in the outer four (4) feet of ROW must be a minimum of eighteen (18) feet above ground with one (1) foot sag.
- All poles, posts, stubs, fixtures, down guys, wires, and other appurtenances must be kept in good repair at all times and must be free from weeds and brush within a five (5) feet area no more than four (4) feet inside of right-of-way line, and not within traffic clear zones, unless otherwise approved by Wagoner County.

Vehicles in Right of Way

- All damage caused by vehicles to vegetation and soil must be repaired to pre-project status



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Emergency Permitting

- Right-of-Way Permit is required and will be applied for within twelve (12) hours of project start
- Pole damage, leaks, or other situations that require after hours utility work
- All boring and trenching must be within Wagoner County guidelines
 - In the outside four (4) feet of right-of-way
 - Forty-eight (48) inches deep (below ditch flow line)
- Top of pipe is forty-eight (48) below flow way
- Pictures will be required to show depth and measurement from center line of road
- All soil and vegetation will be back to pre-project status

Traffic Control

- On the permit the applicant will attach a traffic control plan with these details:
 - Applicant will follow the Manual on Uniform Traffic Control Devices (MUTCD)
 - For signs reference MUTCD Table 6F-1
 - Example – Road Work Sign – Minimum 30x30 (Table 6F-1)
 - Example – Be Prepared to Stop Sign – Minimum 30x30 (Table 6F-1)
 - Traffic Control Site Plan
 - Must be attached to permit under attachments
 - Reference the MUTCD for any examples for lane closures
 - Reference MUTCD Figure 6H-11 for lane closure on a two-lane road with low traffic volumes (TA-11)
 - Reference MUTCD Figure 6H-10 for lane closure on a two-lane road using flaggers (TA-10)